



United Way of
Greater Atlanta



TORNADO WARNING

By definition, a tornado warning is an alert by the National Weather Service confirming a tornado sighting and location. The weather service will announce the approximate time and detection and direction of movement. Winds will be 75 mph or greater.

If a Tornado Warning Is Issued:

- Move away from the exterior of the building to a central area near the corridor or elevator lobby.
- As you move, try to close the doors of rooms which have windows. Also, be sure the door to your suite is closed tightly but not lock.
- You may travel the stairwells(s) to lower floor if necessary- **REMEMBER** stairwells are to be FREE and CLEAR, allowing access of emergency personal.
- **DO NOT USE THE ELEVATORS**
- **DO NOT** go to the first floor lobby, basement, or outside of the building.
- Keep your radio or television set turned to a local station for information.
- **KEEP CALM.** If you are trapped in an outside office seek protection under a desk.
- Once the weather has subsided, report any damage or storm related leaks to the Management Office 404-527-7242.
- Remain in the holding area until the “**all-clear**” is given by Management Staff.



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SEVERE THUNDERSTORM

Local weather service will issue advisories predicting areas of probable severe thunderstorm activity and the estimated duration of such activity.

If a Damaging Storm Occurs:

- Move away from the exterior of the building to a central area near the corridor or elevator lobby.
- As you move, try to close the doors of rooms which have windows. Also, be sure the door to your suite is closed tightly but not lock.
- You may travel the stairwells(s) to lower floor if necessary- **REMEMBER** stairwells are to be FREE and CLEAR, allowing access of emergency personnel.
- **DO NOT USE THE ELEVATORS**
- **DO NOT** go to the first floor lobby, basement, or outside of the building.
- Keep your radio or television set turned to a local station for information.
- **KEEP CALM.** If you are trapped in an outside office seek protection under a desk.

Once the weather has subsided, report any damage or storm related leaks to the Management Office 404-527-7242